# **Readiness Assessment on Institutional Arrangements for Policy Coherence** **to Implement the 2030 Agenda for Sustainable Development**

# The Questionnaire

Building Block 4: Organizational structures and processes for Inter-ministerial coordination/ integration

Summary: The country has an institutional mechanism in place that periodically brings together relevant ministries and government entities to enhance coherence across sustainable development related policies including sectoral policies.

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| 1. Is there a central government unit/ ministry/ inter-ministerial committee in charge of promoting coherent and integrated planning, policy making, implementation and M&E of the SDGs, including facilitating information sharing and coordination among different ministries/sectors? If no or don't know, please go to question 13 |
| [ ]  Yes[ ]  No[ ]  Don’t Know |
| 2. If promoting coherent and integrated planning, policy making, implementation and M&E of the SDGs, including facilitating information sharing and coordination among different ministries/sectors is organized in an inter-ministerial mechanism – please name the involved ministries and highlight the ministry in charge: |
|  |
| 3. If yes, is its mandate provided by: (please check all that applies) |
| [ ]  Parliament/ law[ ]  President or Prime Minister decree[ ]  Ministerial by- law[ ]  A single Minister/ executive politician[ ]  Other: |
| 4. How is the new central government unit/ ministry/ inter-ministerial committee in charge of promoting policy coherence and integrated planning organized? Please answer below: |
|  |
| 5. Has the organizational structure of the central unit/ ministry in charge of inter-ministerial coordination defined roles and responsibilities among the different ministries in relation to policy coherence (please check all that applies) |
| [ ]  at the level of policy planning[ ]  at the level of policy making[ ]  at the level of decision making[ ]  at the level of implementation[ ]  at the level of M&E[ ]  Other: |
| 6. Could you explain below how this has been done? Please answer below: |
|  |
| 7. Does the organizational structure referred to in question 1 (unit/ministry, etc.) have: (please check all that applies) |
| [ ]  the mandate to make decisions and arbitrate to resolve trade-offs between policies, or reconcile sectoral policies that are competing or conflicting?[ ]  the mandate to promote alignment of internal/ domestic and external/ international policies?[ ]  the mandate to convene technical level sectoral ministries to ensure action and alignment with the political level?[ ]  Other: |
| 8. If you said yes to any of the above, please explain: |
|  |
| 9. Are the accountability and reporting lines clearly defined? If yes, could you elaborate? Please answer below: |
|  |
| 10. Have horizontal and vertical workflows been established? Please specify: |
|  |
| 11. What type of coordination mechanisms (e.g., task forces and working groups) has the organizational structure in charge of policy coherence put in place at the national level? |
| [ ]  Within government[ ]  With non-governmental actors (coordination between government and other stakeholders such as civil society, academia, private sector representatives (e.g., e-participation platforms, online policy discussion forums):[ ]  Other: |
| 12. How effective is this coordination? (Please rate the level of effectiveness on a 5-point scale) |
| Very Ineffective [ ] 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 Very Effective |
| 13. What are the specific challenges and conflicts in terms of coordination within government and with non-governmental actors? Please answer below: |
|  |

**Respondent(s)’ Information Form**

It is important that the respondent(s) who fill out the questionnaire, has/have the authority to make an assessment or judgement and/or involve other respondents who could complement the information in order to give an accurate picture of the reality on the ground. The respondent(s) is/ are invited to kindly fill out the below Information Form.

|  |  |
| --- | --- |
| **Full Name:** |  |
| **Organization:** |  |
| **Position/Title:** |  |
| **Email Address:** |  |
| **Phone Number:** |  |
| **Please check whichever applies. You are a government official with the following responsibilities/ mandate:**[ ]  Decision-maker[ ]  Policy maker[ ]  A financial background[ ]  Co-ordination experience in the implementation of the SDGs[ ]  Training background[ ]  Other: |
| **Please select whichever applies:**[ ]  A group of government agencies responded to the Assessment collectively and are authorized and fully knowledgeable to respond this Assessment[ ]  I am authorized and fully knowledgeable to respond this Assessment[ ]  I authorize UN DESA to use my responses as deemed necessary |

**Thank you for taking the time to fill out the Building Block 4 – Questionnaire of the Readiness Assessment on Institutional Arrangements for Policy Coherence to Implement the 2030 Agenda for Sustainable Development.**

Kindly send it back by email to Ms. Veronique Verbruggen at verbruggen2@un.org

**We appreciate your participation!**